

The North Strabane Township Board of Supervisors held its Non-Legislative Meeting, Tuesday, August 16, 2011, at 7:00 P.M., at the Township Municipal Building, Route 519 South, Canonsburg, Pennsylvania 15317.

ATTENDING THE MEETING

J. Gregory Sulc, Chairman
Stephen Motzer, Vice Chairman
William Brooks, Supervisor
Robert Balogh, Supervisor
Jeff Stanley, Supervisor

ALSO ATTENDING THE MEETING

Frank R. Siffrinn, Manager-Secretary
James R. Jeffries, Solicitor
Dan Levi, Police Department
Kim Clark, Parks and Recreation
Doug Trbovich, Code Enforcement
Deanna M. Kelly, Stenographer

ABSENT FROM SESSION

Bob SeCaur, Library Board
Joe Sites, Gateway Engineers
Mark Grimm, Fire Chief
Harry Hayman, Public Works Director
Matt Marasco, Municipal Authority
Paulette Moyar, Planning Coordinator

Mr. Sulc called the meeting to order followed by the Pledge of Allegiance and Roll Call.

**PUBLIC
COMMENTS**

Chase McClain with the Mylan Classic at Southpointe Golf Club.

I am the Tournament Director of the Mylan Classic. It will take place on the week of August 29, 2011. The Mylan Classic is operated by Washington County Economic Development which is a non-profit organization, owed by the Chamber of Commerce. As a non-profit organization, we donate 100 percent of our net revenues as well as 100 percent of every ticket sold to over 170 local charities. This year we have donated \$380,000.00.

As part of the operations for the tournament, we are required to provide a parking lot for our volunteers and professional caddies. The lot that has been approved for use is the sewage treatment plant lot which is located off Morganza Road. At the entrance of the lot, there is a "No Left Turn" sign. We have instructed our volunteers to enter this lot from the opposite direction to avoid this left hand turn. There will be those who are confused and will have to turn around. We would like to avoid this situation and safely manage traffic on Morganza Road. We would like to formally request police assistance for two hours daily, beginning on Monday, August 29th and ending on Friday, September 2nd.

Mr. Sulc replied we will have the Manager and Police Chief discuss this request and report back to the Board with a recommendation.

**DEPARTMENT
REPORTS**

**FIRE
DEPARTMENT**

Chief Mark Grimm was not present but submitted the following report:

The Department responded to 87 calls for the month of July – two structure fires, one vehicle fire, two brush fires, 13 motor vehicle accidents, 22 fire alarms, one carbon monoxide, 18 mutual aid calls, 14 miscellaneous, four wires down, six

medical alarms, one animal rescue, three Rapid Intervention Team calls. Total time out was 87 hours and 50 minutes. Average man per call was six.

The Fire Department responded to 46 day time calls, 41 night time calls, 58 weekday calls, and 29 weekend calls.

Inspections The Fire Department conducted 21 fire inspections and 24 hours of fire prevention detail.

Training The Department logged 274 training hours for the month of July. Four firefighters are enrolled in a 40 hour Fire Officer class through Bucks County Community College. Eight firefighters are enrolled in a 48 hour, state-certified basic rescue class. Both classes are being hosted by our Department.

Engine 48-1 The new fire engine 48-1 is now in service as a front line suppression truck.

Mutual Aid We have been meeting with Peters Township and South Strabane Fire Departments to discuss our mutual aid agreement between departments to extend time frames for automatic response.

Food Drive North Strabane Fire Department is participating in the Washington County Food Drive August 26th and 27th at the Meadows Casino. We are competing with seven other fire departments to see who can collect the most canned goods.

MDA We are involved with MDA this year for "Fill the Boot Drive". Also participating is Peters Township, South Strabane, and the City of Washington.

PLANNING COMMISSION Planning Coordinator Paulette Moyar was not present but submitted the following report:

Majestic Hills, Phase 4 Review of the Final Subdivision and Site Plans for Phase 4, which consists of 18 single-family lots located off Majestic Drive in an R-2 district.

MAUNICIPAL AUTHORITY Authority Manager Matt Marasco was not present but submitted the following report:

Meadowlands Industrial Park As soon as the PennDot Highway Occupancy Permit is approved and the developer's agreement is signed, the sewer interconnection will be constructed.

Park Place Project Construction is scheduled to start in August 2011.

Merante Market Construction started March 22, 2011.

Majestic Hills Plan Phase 3 Construction started July 18, 2011.

Summerbrooke Plan Phase 3,4, and 5 We reviewed and commented on the planning module and developer's agreement, along with the revised sewer drawings.

Summerbrooke Plan Phase 6 We attended a joint meeting with Majestic Hills and Summerbrooke developers to discuss sharing sewer costs and scheduling.

Frac Tech Site Plan Construction will start as soon as the PennDot highway occupancy permit is approved.

Lindenwood Golf Course & PA Water	The Lindenwood Golf Course and PA American Water offices are scheduled to connect shortly.
Angelo Landscaping	We reviewed the planning module for the sewer connection.
Meadows Parking	We have reviewed the sewer impact for the proposed parking facility and right-of-way location.
Sandy Brae Meadows Plan	We discussed the schedule to raise the buried manholes prior to release of the developer's escrow deposit.
Jones Street Sewer	We reviewed and commented on the proposed sewer and prepared the sewage service availability letter.
Ducarme and Dooley Plans	We reviewed and commented on the sewer drawings, prepared the planning module and sewage service availability letter.
84 Maintenance Building	We received the PennDot permit. Construction will start August 2011.
Linden Creek Sewer Project	We prepared the close-out documents, the reconciliation change order, and final estimate No. 15 in the amount of \$12,645.83 for the Board's consideration.
Reedville Martin Pump Station	We prepared the close-out documents, the reconciliation change order, and final estimate No. 8 in the amount of \$15,458.43 for the Board's consideration.
Surrey Woods Sewer Project	We obtained the remaining rights-of-way. Shop drawings were reviewed. Construction will begin on August 15, 2011.
2011 Chemical Purchase Bid	We prepared the 2011 chemical purchase specifications. The project was publicly advertised for a bid opening on August 17, 2011.
Route 19 Wet Well Project	We requested an increase in flow pumped to Canonsburg-Houston Joint Authority, from 2,750 GPM to 4,500 GPM, to support the growing needs of the Authority. We are currently designing the Volunteer Fire Department's system required by Canonsburg-Houston Joint Authority.
Route 519 Sewer Extension	We are designing the sewer system and preparing construction drawings, along with assembling data.
Thomas Road Sewer Extension	We are designing the sewer system and preparing construction drawings, along with assembling data.
Racetrack Road Inverted Siphon	We have begun the design for the inverted siphon to increase the capacity in the Racetrack Road watershed discharging to Canonsburg-Houston Joint Authority.
Lakewood Pump Station	The pump station was demolished on August 8, 2011.

**PARKS AND
RECREATION**

Chairperson Kim Clark gave the following report:

**Softball Field
Applications**

We are currently accepting applications for the use of the softball field during the Fall Ball season. The user fees are as follows:

Normal fee based on a four month usage for Spring/Summer
\$75.00 for a non-lighted slot
two month prorated would be \$37.50 for Fall Ball (September/October)

Normal fee based on a four month usage for Spring/Summer
\$225.00 for a lighted slot
two month prorated would be \$112.50 for Fall Ball (September/October)
We encourage users to submit their applications as soon as possible.

**Harvest Car
Cruise**

The 10th annual Harvest Car Cruise will be held Sunday October 2, 2011 from 11:00 A.M. until 4:00 P.M. at the softball field. In case of rain, the event will be rescheduled to October 9, 2011. We are requesting a donation of \$5.00 for cruisers. Spectators are free.

Memorable plaques will be awarded to the Top 10 Best of Show. It is a people's choice vote. The overall Best of Show will be featured on the next year's 2012 dash plaque.

A special award will be presented to the car club that has the most members at the cruise.

The festivities include a DJ, playing oldies music, a memorable dash plaque for the first 100 cruisers, giveaways, Chinese Auction and 50-50.

Refreshments will be available, including Chili, Hamburgers, Hot Dogs, French Fries, and Pasta Salad.

All proceeds and sponsorships received will offset the cost of the event.

Halloween Trail

We are in the preliminary planning stages of participating in the annual Halloween trail which is hosted by Canonsburg Hospital. Details will be forthcoming.

**Newsletter
Articles**

The Parks and Recreation newsletter articles and pictures have been submitted.

**POLICE
DEPARTMENT**

Lt. Dan Levi gave the following report:

Activity Report

The North Strabane Police Department responded to 411 calls for service in the month of July. The Department made 241 motor vehicle contacts. There were 29 motor vehicle accidents – 22 were non-reportable, seven were reportable, and seven persons injured. It responded to 27 criminal investigations and 19 criminal arrest summaries. The Police Department responded to 14 fire alarms and 47 other alarms, for a total of 61 alarms. Police vehicles patrolled a total of 13,836 miles.

Traffic Study

The Chief, on behalf of the Township, requested PennDot to conduct a traffic study at the corner of Linden Creek Road and Surrey Drive. The request for the study was based on the increase of traffic and limited site distance at Surrey Drive.

PUBLIC WORKS

Public Works Director Harry Hayman was not present but submitted the following report:

**Township
Buildings**

Installation of the air conditioner that services the Police Department is complete. A new compressor unit and cooling coils have been installed.

Parks and Grounds	Grass is being cut in the parks, as weather permits. Flower beds are being weeded and watered, as needed.
Road Construction	Shields Asphalt started our 2011 paving program on July 25, 2011. Paving begun on Smallwood Avenue. The Public Works Department is back filling curbs. The milling work and two-inch binder have been installed on Saddlebrook Lane, Bridlewood Court, Bluegrass Drive, Trotwood Drive, Trotwood Circle, and Meadowlands Boulevard. The top coat of asphalt has been installed on Meadowlands Boulevard, Trotwood Drive, and Trotwood Court. Shields installed asphalt binder on Conklin Road.
Road Maintenance	Mowing continues along Township roads, as weather permits. Patching potholes and street sweeping are being done, as needed. The Public Works Department will start grading ditch lines along Chubbic Road, Brehm Road, and Munce Road. Once work is completed on our paving projects, we will finish grading the remaining roads that was scheduled for this year. All storm inlets are being checked, cleaned, and repaired as needed.
PA One Calls	In July we received and responded to 105 PA One Calls.
Other Discussions	The new program that operates the fuel monitoring system has been installed. It provides the fuel report at the end of each month.
CODE ENFORCEMENT	Code Enforcement Officer Doug Trbovich gave the following report:
Permit and Fees	We have issued 33 building permits for the month of July, with an estimated cost of construction of \$23,267,095.00. We issued nine certificates of occupancy and completed one final. There were 99 permit fees collected for the month of July, for a total of \$70,637.05.
Inspections	We completed 75 inspections – 11 were commercial and 61 were residential. Our office logged 441 calls for the month.
Property Maintenance Complaints	We had a total of 11 new property maintenance complaints: one illegal dumping, five high grass/weeds, two miscellaneous, and three unfounded. Of those complaints, eight were cleared and three are still under investigation. We removed 17 illegal signs. To date, there are on 12 on-going complaints.
Training	Sixteen hour of training and certification testing were completed by the three inspectors.
Projects	The temporary parking lot at the Casino has been installed. Frac Tech has footings in for two of the large structures, and has steel erected. The footings are in for the Public Safety Building.
City of Washington Inspections	We completed one inspection, one review, granted one final occupancy, and logged 19 calls. The inspectors devoted 2.5 man hours to the City of Washington.
Projects	The Chapman Corporation is in the process of pouring footers.
Nottingham Township Inspections	We completed seven inspections, two reviews, granted two final occupancies, and logged 24 calls. The inspectors devoted 6.2 man hours to Nottingham Township.
Projects	The new Nottingham Township municipal building footers are in.

**MANAGER'S
REPORT**

Manager Frank Siffrinn gave the following report:

- | | |
|---|--|
| Application to Rezone | Application to rezone 13.4 and 19.2 acres from C-2 (commercial regional) and R-2 (residential) to C-1 (commercial highway) located at 2524 Washington Road from Amy Jo Mary and Daryl Price. The application was deemed incomplete. It did not go before the Planning Commission. This item will not be appearing on the agenda for next Tuesday. You may see this in September, provided the application is complete. The Board will then need to schedule a date for the public hearing. |
| Police Pension Plan | Consideration to re-advertise a proposed ordinance amending the North Strabane Township Police Pension Plan by providing a deferred retirement option provision. |
| Advertise an Ordinance on Earned Income | Consideration to advertise a proposed ordinance levying a tax on earned income and net profits, requiring employers to withhold and remit said tax, and authorizing collection and remittance of said tax by the Washington County Tax Collection District. |
| Resolution for Cost of Collection | Consideration of a resolution establishing reasonable costs of collection for delinquent earned income taxes, and imposing the cost of such collection upon the delinquent taxpayers as recommended by the Washington County Tax Collection District. |
| Fire Department | Consideration of a resolution proclaiming August as North Strabane Fire Department Association Month as requested by the Muscular Dystrophy Association. |
| Agreement to Authorize Access | Consideration of an agreement to authorize electronic access to PennDot systems between North Strabane Township and the Pennsylvania Department of Transportation. |
| Resolution to Execute Agreement | Consideration of a resolution authorizing the appropriate officer/persons of the Township to execute the aforesaid Agreement. |
| Holding Tank Agreement | Consideration of a holding tank agreement between North Strabane Township and Linda J. Brown for property located at 123 Linden Road, Canonsburg, PA. |
| Loan Agreement | Consideration of a Loan Agreement between North Strabane Township and the Washington County Tax Collection Committee in the amount of \$2,500, interest free, for the purpose of providing working capital needed to fund operating expenses of the Committee. |
| Joint Grant Application | Consideration for North Strabane Township to participate in a joint grant application with Peters and Upper St. Clair Townships for funding through The Heinz Endowments Grant in the amount of \$25,000 to inventory and assess the potential of making municipal vehicle fleets more energy sustainable using alternative fuel sources. |
| Donation for Food Drive | Consideration of a monetary donation of \$5,000 to the Greater Washington County Food Bank in recognition of the Great American Food Drive to be held at the Meadows Racetrack & Casino on August 26 th and 27 th . |
| Sale of a Surplus Vehicle | Consideration to advertise for the sale of one (1) 2005 Ford Crown Victoria. |
| Vacancies on Parks Board | Consideration to advertise for prospective applicants to fill two vacancies on the Parks and Recreation Board. |

**SOLICITOR'S
REPORT**

Solicitor Jim Jeffries gave the following report:

I am currently working on the Earned Income Tax ordinance and resolution. There is a deadline of this Friday, August 19, 2011, on a confidential legal matter.

**PUBLIC
COMMENTS**

Donald Kimberland, 912 Thomas Eighty Four Road Eighty Four, PA 15330.

I would like to know the status on the sewer extension project for Thomas Eighty Four Road.

Mr. Sulc replied it is in the planning stages.

The gas companies are using Thomas Eighty Four Road at night.

Mr. Sulc replied that issue has been addressed and you will see additional patrols.

**REMARKS
FROM
SUPERVISORS**

Mr. Brooks informed the Board that Mr. Siffrinn and he have been receiving complaints from the residents of Strabane pertaining to offloading materials from the railcars. This is causing a noise issue for the residents. In the winter, if workers cannot get the valves open, they bang them with a sledge hammer until the material moves. I have witnessed this for myself. We are working to correct this problem.

Mr. Sulc reminded everyone about the Washington County Fair and the Great American Food Drive.

Mr. Sulc commented two supervisors are needed to sit on a committee with Mr. Siffrinn and Fire Chief Grimm who will meet with Peters Township to discuss the sharing of manpower.

A few months ago, I presented information concerning alternative energy at the park. I met with Tim Murphy at the park. The next step is to do a wind study. That step is crucial for the grant. The energy will be used to run the park and the additional complexes. North Strabane Township will go completely "Green".

Adjournment

All business being concluded, the non-legislative meeting adjourned at 7:58 P.M.

J. Gregory Sulc, Chairman

Frank R. Siffrinn, Manager-Secretary