

The North Strabane Township Board of Supervisors held its Non-Legislative Meeting, Tuesday, March 15, 2011, at 7:00 P.M., at the Township Municipal Building, Route 519 South, Canonsburg, Pennsylvania 15317.

ATTENDING THE MEETING

J. Gregory Sulc, Chairman  
Stephen Motzer, Vice-Chairman  
William Brooks, Supervisor  
Robert Balogh, Supervisor  
Jeff Stanley, Supervisor

ALSO ATTENDING THE MEETING

Frank R. Siffrinn, Manager-Secretary  
Pat Smider, Solicitor  
Joe Sites, Gateway Engineers  
Matt Marasco, Municipal Authority  
Chief Strimel, Chief of Police  
Mark Grimm, Fire Chief  
Harry Hayman, Public Works Director  
Kim Clark, Parks and Recreation  
Bob SeCaur, Library Board  
Doug Trbovich, Code Enforcement  
Deanna M. Kelly, Stenographer

ABSENT FROM THIS SESSION

Paulette Moyar, Planning Coordinator

Mr. Sulc called the meeting to order followed by the Pledge of Allegiance and Roll Call.

**PUBLIC  
COMMENTS**

Nadine Harley, 1045 Mapleview Drive Washington, PA 15301.

I am here to address the Board with my concerns about my property on Mapleview Drive. The patrons from Frankie I's are destroying my property. They park all along my front yard. A police report was done on February 18, 2011 for property damage. I placed big boulders in my front yard to protect my shrubs. They turn around in my driveway and broke the drainage pipe. There were signs posted - NO PARKING ON TOWNSHIP ROADS, NO ACCESS, and NO EXIT: These signs have been removed. Can they be reposted?

Janice Taper, 1075 Mapleview Drive Washington, PA 15301.

Both of our homes are located across from the parking lot. So we have had different kinds of problems with people coming and going. It is a very busy place. They are parking in places that are harmful to the homeowners. My husband and I placed big boulders in our front yard. We spent thousands of dollars fixing our home. Do they have a legal right to park wherever they want, once the parking lot is filled? Is there anything we can do to protect our property?

Mr. Sulc replied the Township will address these issues.

John Taper, 1075 Mapleview Drive Washington, PA 15301.

When cars come up the hill out of Meadowbrook, they cannot see the intersection. They can't see people coming out of the bar or up Zeman Drive. It is a dangerous situation. Can the stop sign on the intersection of Meadowlake Drive and Zeman Drive be replaced?

Scott McCall, 679 Linnwood Road Canonsburg, PA 15317.

I am here to comment on the work done Linnwood Road. The grading was done on the steep hill around the bend, which is on my property. The hill continues to slide. It

seems like it is an on going problem. My request would be to have an engineer evaluate it and make recommendations. There have been substantial slides half way across the road. It is a concern to me because my house sits on top of the hill. If it continues to slide, we are going to have a lot of problems. You are going to keep getting mud on the road and in the drains.

Mr. Sites, Township engineer, and Mr. Hayman, Public Works Director, will evaluate the problem and make a recommendation for repair.

**DEPARTMENT  
REPORTS**

**PARKS AND  
RECREATION**

Chairman Kim Clark gave the following report:

Skate and Whirl

We are pleased to report 112 North Strabane residents enjoyed the roller skating event that was held at the Pancake Skate and Whirl. We collected 1,000 pounds of non-perishable food items, along with monetary donations. These items are being donated to a newly organized non-profit organization, Foods & Friends. The organization provides meals and food items to families in need.

Easter Egg Hunt

The annual Easter Egg Hunt will be held on Saturday, April 16, 2011, at 10:00 AM. Children age 10 and under are invited to participate in the hunt for eggs. We are planning for about 300 children. Each child will receive two eggs that designate an age appropriate prize(s), a treat bag, and a visit with the Easter Bunny. Refreshments and Eat 'n Park Smiley Cookies will be available. Toys R Us and Kohl's are working on special buys for our prizes.

Great American PA  
Go Green Clean Up

Earth Day is April 30, 2011. In recognition of the Go Green Campaign, the Community Clean Up will take place on Saturday, April 30<sup>th</sup> from 10:00 AM – 2:00 PM. Penn Dot will supply the gloves, vests and trash bags. The Parks Board will supply a memorable Go Green t-shirt and refreshments. We encourage all residents to support the Celebration of Earth Day-Go Green Campaign, in Keeping American Beautiful!

Fishing Derby

“Take Me Fishing” Fishing Derby – May 14, 2011. The annual Fishing Derby is currently scheduled for Saturday, May 14, 2011. We are in the preliminary planning stages. Details will be published in the near future.

5K Challenge and  
Fun Run

The 5K North Strabane Challenge and Fun Run event will be held at the ball field on Memorial Day, May 30<sup>th</sup> beginning at 8:30 AM. Early registration fees are as follows:  
\$15.00 for Runners (eligible for awards and ribbons)  
\$10.00 for Fun Walk Participants  
\$ 6.00 for Fun Run (eligible for awards and ribbons)  
If registrations are received by May 20<sup>th</sup>, participants will be eligible for a chance at winning a \$150.00 Visa Gift Card. Late fees will apply if you register after May 20<sup>th</sup> and the day of the race.  
All participants are eligible for the raffles and door prizes.  
Refreshments will be provided.  
This event benefits North Strabane Fire Department.

Softball Field

We are currently accepting applications for the use of the softball field. The deadline to reserve a time slot is March 31, 2011. Applications are available on the Township website and at the office. The user fees are \$75.00 for a non-lighted slot, and \$225.00 for a lighted time slot. A time slot consists of 1 ½ hours to 2 hours in length.

**LIBRARY**

Library Representative Bob SeCaur gave the following report.

New Member

I would like to introduce our newest member, Robert Massey.

Library Progress

Bookshelves were delivered and installed. Additional approvals for furniture and technology have been approved, including PCs, server, laptops, wireless network, laptop recharging center, bookshelf end panels and bistro chairs.  
No opening date has been set.  
No donor walkthrough date has been set.

Association Name Change The name change is now complete. The Canonsburg, Cecil, North Strabane, Public Library Association is now doing business as the Frank Sarris Public Library.

Outback Fundraiser Certificates for an Outback dinner can be purchased from board members for \$15.00. They are redeemable for a sirloin or chicken dinner at Outback Steakhouse (non-alcoholic beverage and cheesecake dessert included). The certificates may be redeemed between 4:00 PM – 8:00 PM, on April 4<sup>th</sup> – April 8<sup>th</sup>.

Policy Committee The policy committee is in the process of defining the room rental policy. A copy of the current proposal was distributed for review and comment, and will be discussed at the next board meeting.

Parking Lot Members of the Library Board have been approached regarding the lot donated by Mrs. Sarris that is to be used exclusively for library parking. As the lot was given expressly for that purpose, the board can take no action contrary to the donor's stipulations.

Moving the Library A moving company will be moving the contents of the library to the new location when the time comes.

**POLICE DEPARTMENT** Chief Strimel gave the following report:

Activity Report The North Strabane Township Police Department responded to 389 calls during the month of February. It responded to 30 motor vehicle accidents and made 132 motor vehicle contacts. There were 21 non-reportable and nine reportable accidents, with four injuries. There were 26 criminal investigations and 24 criminal arrests. The Police Department responded to eight fire alarms and 27 other alarms for a total of 35 alarms. Police vehicles patrolled a total of 14,127 miles.

Training The Department is currently undergoing mandatory and SWAT team training, for a total of 160 man hours.

Homicide As reported last month, there was one homicide, which has been cleared.

Recommendation The Police Department would like to make a recommendation of hiring a full time police officer.

**PUBLIC WORKS** Public Works Director Harry Hayman gave the following report:

Road Construction Trees on Meadowview Drive were cut and stumps removed. New storm inlets and cross drain pipes were installed at the intersection of Christy Road and Meadowview Drive. Road widening on Meadowview Road, from the South Strabane line to Christy Road, is complete. Cutting back trees on Conklin Road is complete. We are removing stumps with our equipment. We are also cutting back trees on Chubbic Road.

Road Maintenance The Department is cutting trees and patching potholes along Township roads and streets where needed. The sweeper truck and pull broom have been in use for the last couple of weeks.

PA One Calls In February, we received and responded to 68 PA One Calls.

Other Discussion The Public Works Department responded to five call-outs for icy road conditions, and used 350 tons of rock salt and 200 tons of anti-skid material. Total material used this winter is 2,500 tons of rock salt and 750 tons of anti-skid.

At this time last year, we used 2,350 tons of rock salt and 750 tons of anti skid.

**CODE ENFORCEMENT** Code Enforcement Officer Doug Trbovich gave the following report:

Permit and Fees	We have issued six building permits for the month of February with an estimated cost of construction of \$825,046.00. We issued five certificates of occupancies and completed one final. There were 25 permit fees collected for the month of February, for a total of \$5,281.00.
Inspections-NST	We completed 44 inspections – seven were commercial and 37 were residential. Our office logged 272 calls for the month.
Property Maintenance Complaints	We had a total of 14 property maintenance complaints: five abandoned vehicles, one illegal burning, one dilapidated building, one debris on roadway, three unfounded, five illegal signs, and three miscellaneous. Of those complaints, 11 were cleared and three are still under investigation.
Training	Sixty-six hours of training and certification testing were completed by the three inspectors.
Major Projects	There are two large barns at the Meadows Racetrack that are under roof. We received plans on the Frac Tech facility, which consists of warehouses, office buildings and truck storage on Route 519. We received plans for the Merante Market located at the corner of Morganza Road and West McMurray Road.
Housing Plan Clean-ups	All superintendents of our housing plans have received verbal warnings that trash and debris needs picked up. We have been receiving complaints.
<b>City of Washington</b> Inspections	We completed four inspections, processed one review, granted one final occupancy and logged nine phone calls.
Major Projects	A 90 day temporary occupancy has been granted to Centerville Clinics.
<b>Nottingham Township</b> Inspections	We have completed six inspections, two reviews, and logged 15 phone calls.
Major Projects	Plans have been received and reviewed for Nottingham Township's new municipal building.
<b>FIRE DEPARTMENT</b>	Chief Mark Grimm gave the following report:
Fire Calls	The Department responded to 74 calls for the month of February – two structure fires, four vehicle fires, 15 motor vehicle accidents, 10 fire alarms, three still alarms, two carbon monoxide alarms, 18 mutual aid alarms, seven miscellaneous, six wires down, and nine medical alarms. Total time out was 50 hours and 42 minutes. Average man per call was eight.
Inspections	The Fire Department conducted 11 sprinkler inspections, 34 fire inspections, and eight hours of fire prevention detail.
Training Hours	The Department logged 392 training hours for the month of February. Five firefighters completed Fire Instructor class through Buck's County Community College. This brings the total to nine instructors for our department. Four of the nine instructors are volunteers. Three firefighters have completed Fire Inspector I training through Buck's County Community College, for a total of ten certified inspectors for the Fire Department. Fire department personnel have completed various levels of NIMS (National Incident Management Systems), which are IS-100, IS-200, and IS-800. All Fire Department personnel have the IS-700.
Personnel	All career firefighters' yearly physicals are complete, and all are fit for duty. Volunteers' yearly physicals are currently underway and should be completed sometime in April.

Test for New Hires Physical agility and the written test are scheduled for Saturday, March 19, 2011, starting at 8:00 AM. We have received a total of fifty applications. The testing will be split into two time frames.

**PLANNING COMMISSION** Engineer Joe Sites gave the following report:

Majestic Hills Phase 4 Preliminary subdivision and site plan review of Phase 4, which consists of 18 single family lots located off Majestic Drive in an R-2 district.

**MUNICIPAL AUTHORITY** Authority Manager Matt Marasco gave the following report:

Meadowlands Industrial Park We met with Gateway Engineers on February 2, 2011 to discuss the final design of the Mosites sewer interconnection and sewer treatment plant abandonment. We also reviewed the HOP permit.

Park Place Project Construction is scheduled to start in April.

Majestic Hills Plan Phase III We reviewed and commented on the proposed sewer drawings, and prepared the sewage service availability letter.

Majestic Hills Plan Phase IV We reviewed and commented on the proposed sewer drawings, and prepared the sewage service availability letter.

Summerbrooke Plan III As alternative to relocating the Surrey Woods Pump Station, we discussed merging the two sewers into the Majestic Hills Plan, now that Phase IV is within 2,000 feet.

Perryman Site Plan We received and commented on the proposed sewer drawings, and prepared the tap fee reconciliation.

Frac Tech Site Plan We received and commented on the proposed sewer drawings, and prepared the tap fee reconciliation.

Lindenwood Golf Course We received and commented on the proposed sewer interconnection, and prepared the sewage service availability letter.

PA American Connection We received and commented on the proposed sewer interconnection, and prepared the sewage service availability letter.

2010 Tap Request Canonsburg-Houston Joint Authority's parallel interceptor should be complete by the end of March. We have prepared the 2011 tap request of 463 EDU'S based on developer's projections.

Linden Creek Sewer Project The substantial completion certification for the upper section of the sewer was issued March 9, 2011. This project is 99 percent complete, with all sewers installed and tested.

Reedville/Martin Pump Station Project Start-up was performed on February 21, 2011 and was followed by a second start-up on March 2, 2011. Authority staff training is scheduled for mid-March. We prepared change order No. 5, in the amount of \$15,657.32, for work related to the Martin Pump Station and Reedville Pump Station site modifications.

Surrey Woods Sewer Project We attended a public meeting on January 20, 2011 with Township residents to secure sewer rights-of-way. We have modified the sewer design to avoid the majority of the trees and scenic features. Based on the redesign, we recommend rebidding this project.

Linden Creek Connection The pump stations should be complete and operational by February 2011. Notices were prepared and mailed by the Authority in August 2010. Upper watershed notices will be prepared and mailed by the Authority in March 2011.

Route 19 Wet Well Project We are designing the Route 19 wet well modifications to accommodate the increase flow from the Linden Creek area.

Route 519 Sewer Extension We performed the aerial survey for the project, commenced the preliminary design, and assembled property data.

Thomas Road Sewer Extension We performed the aerial survey for the project, commenced the preliminary design, and assembled property data.

CHJA Wasteload Report We prepared the Annual Wasteload Management Report as required by PADEP.

Willowlake Wasteload Report We prepared the Annual Wasteload Management Report as required by PADEP.

**ENGINEER'S REPORT** Engineer Joe Sites gave the following report:

Road Program The award was made at last week's meeting to Shields Asphalt Paving. We will need to schedule a preconstruction meeting.

Township Park Work has been occurring on the buildings. There has been some discussion on the landscaping with the EPD and the contractor, along with some guardrail installation.

Public Safety Building The contractor is working on completing site earthwork. Groundwater that was encountered was diverted into a under drain.

**MANAGER'S REPORT** Manager Frank Siffrinn gave the following report:

Consideration of Plans The Majestic Hills, Phase 4, Preliminary Subdivision and Site Plan were previously addressed by the engineer.

Resignation of a Police Officer The Board has been provided with the written resignation of Officer John Darby, effective March 14, 2011.

Hiring of a Police Officer A written recommendation has been provided to the Board for consideration to hire one (1) full-time police officer.

Vacating Street and Alleys Consideration to advertise a proposed ordinance vacating portions of Birch Street, Maryland Avenue, Michigan Avenue, and certain unnamed alleys in the Curry Plan of Lots.

Temporary Road Closing Consideration to approve an Application for Special Events/Notification of Temporary Road Closing required by PennDot for the 5K Race/Walk to be held on May 30, 2011.

**SOLICITOR'S REPORT** Solicitor Pat Smider had nothing to report.

Executive Session Mr. Smider requested an executive session to discuss personnel matters.

**PUBLIC COMMENTS** None.

**REMARKS FROM SUPERVISORS** Mr. Stanley wished Officer Darby the best of luck.  
Mr. Sulc announced Comcast will increase its rates on April 1, 2011. A notice will be mailed to affected subscribers.

**EXECUTIVE SESSION** The Board convened to executive session to discuss personnel matters at 8:02 PM.

The Board reconvened from executive session at 8:35 PM.

**ADJOURNMENT** All business being concluded, the non-legislative meeting adjourned at 8:36 PM.

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J. Gregory Sulc, Chairman

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Frank R. Siffrinn, Manager-Secretary